

**Meeting Minutes**

Meeting of the Board of Directors – Envision Education  
 436 14<sup>th</sup> Street, Suite 920  
 Oakland, CA 94612  
 April 19, 2012

**I. PRELIMINARY**

1. Call to Order
  - Natalie Walrond called the meeting to order at 4:00 PM.
2. Roll Call
  - Natalie Walrond, Jim Wiggett, Lawrie Mott, Kirsten Weisser, Amy Verneti, Greg Daily, David Cooper
  - Dial In: Bob Lenz, Larry Rosenberger, Todd Aldrich
  - Others in attendance: Jane Breyer, Brad Rigney, Keisha Wilson, Gia Truong, Judy Hill, Leslie Nilson
  - Absent: Gay Hoagland, Helen Bulwik, Sherri Pittman
3. Approval of Minutes from March 8, 2012 Board Meeting, with amendments
  - Motion: Jim
  - Second: Lawrie
  - 10 Yes 0 No

**II. PUBLIC COMMENT/ANNOUNCEMENTS**

*None.*

**III. REPORTS**

1. CEO Report
  - Bob welcomed board members and updated the group on the work of Envision Learning Partners (ELP) since Gia will be updating the Board on Envision Schools. ELP is pursuing a regional strategy for growth. We are identifying, cultivating and forming partnerships with regional educational organizations in the Bay Area, California and around the country. We we are working with ACOE, NYC iZone, Delaware Innovative Schools, Hawaii Schools of the Future, a Seattle school district, and EdLeader21. ELP has a proposal pending with the Kellogg Foundation to begin partnerships in Detroit
  - Bob announced that he has been approached by Jossey-Bass to write a book on the Envision Educational Model. He will be submitting a proposal this spring with his co-author, Justin Wells, a former Envision Lead Teacher.
2. Superintendent Report
  - Gia Truong described the work in progress during these last seven weeks of school. She highlighted CST prep and graduate and benchmark Portfolio defense preparations. Summer school will happen at three sites; Metro and CAT students will work together. Gia also announced that College Spring will offer SAT prep for all rising seniors.
  - Gia announced the great success of HR Envisioner Days. Amy Verneti asked about the hiring process at Envision vs. OUSD. Gia explained how we screen applicants,

employ a hired recruiter, conduct preliminary interviews, and invite candidates to Envisioner Day to teach a class, interview with staff, and then with students. Data is reviewed and matches are made. There are one or two vacancies remaining at each site with one more Envisioner Day planned. Gia said the candidates enjoy the process and are highly impressed – it gives them an idea of who we are. Bob added that Envisioner Day comes from our Deeper Learning Network practice.

- The principals and Ed team are currently focused on strategic planning around these events and where to improve for next year: (1) literacy across the curriculum, in response to the Common Core - we want to be prepared for it and get training, (2) thinking about core competencies in our portfolio - backward planning, vertical alignment, more detailed planning with instruction.
- Gia presented the KPI report. College acceptances aren't all in yet. The next KPI will have more detail since we will have more data with the closing of the school year. Gia indicated that we are looking for grants to bring back intervention programs.
- Gia commented on principal hiring at Impact Academy. Jesse Bean was selected and will move his family from the East coast. He is a graduate from the Harvard Graduate School of Education with at least 10 years teaching experience. Envision Schools is a good philosophical fit.

### 3. Development Committee

- Jane Breyer gave a brief update on development numbers. Institutionally, we are 1% from the FY12 goal.

### 4. Finance Committee

- Judy Hill and David Cooper presented a summary of the financials of Envision Schools and highlights from the Finance Committee report.
- David asked if we should continue to pursue alternative financing. General feedback from the board indicated that we should. Judy would need to create loan documents to facilitate this. David suggested we document our research to support our decisions.
- David recommended a cap on CSC financing to \$2M.

### 5. Directors Committee

- Jim Wiggett presented the Board and CEO Assessment Surveys. He indicated that these three instruments would be introduced in email. They are confidential and will not be tracked by name. These should be completed in the next 2 ½ weeks. The results will be reviewed at the June board meeting; the CEO assessment will be reviewed privately.
- Natalie Walrond introduced three board candidates. The first was Kristi Kimball, our program officer at the Hewlett Foundation. Natalie described Kristi's skills in education policy and non-profit boards. The second candidate was Kathi Burke, chair of Mills College board. Kathi has an HR and legal background and passion for education. The third candidate was Peter Navin, an HR executive at Shutterfly. The candidate's biographies were available for review.
- Natalie announced she is stepping down as board chair and recommended that Jim Wiggett step in that role for the next two-year term. Lawrie recommended that Natalie sit as vice-chair during the transition. The governance committee indicated their interest in a succession plan. A year from now, the vice-chair would be selected and would partner with the current chair to take over in the subsequent year.

#### **IV. PRESENTATIONS**

1. Envision Facility Update
  - Judy presented a facilities review.
  - Judy gave an overview of the new support office site.
2. Potential Partnership with Stanford University School of Education
  - Gia announced the potential partnership for Envision Schools to work with East Palo Alto Academy (EPAA) through the Stanford University School of Education.

#### **V. ACTION ITEMS**

1. Approval of FY12-13 budget.
  - Motion: Amy
  - Second: Jim
  - Ayes: 10 Yes 0 No
2. Approval of Form 990 for filing, with amendments to list of officers.
  - Motion: Natalie
  - Second: Lawrie
  - Ayes: 10 Yes 0 No
3. Approval of amendments to Bylaws.
  - Motion: Natalie
  - Second: Jim
  - Ayes: 10 Yes 0 No
4. Approval of resolution to renew CSC financing
  - Motion: Jim
  - Second: Amy
  - Ayes: 10 Yes 0 No
5. Approval of the addition of new board member, Kristi Kimball, term July, 2012 - June, 2015.
  - Motion: Amy
  - Second: Lawrie
  - Ayes: 10 Yes 0 No
6. Approval of the addition of new board member, Kathi Burke, term July, 2012 - June, 2015.
  - Motion: Jim
  - Second: Lawrie
  - Ayes: 10 Yes 0 No
7. Approval of the addition of new board member, Peter Navin, term July, 2012 - June, 2015.
  - Motion: Amy
  - Second: Lawrie
  - Ayes: 10 Yes 0 No

8. Approval to nominate and elect current board members, Natalie Walrond and Helen Bulwik to new term.
  - Motion: Kirsten
  - Second: Greg
  - Ayes: 10 Yes 0 No
  
9. Approval of new board executive committee, effective June 30, 2012. Board chair term ends June 30, 2014; vice chair term ends June 30, 2015.
  - Motion: Greg
  - Second: Kirsten
  - Ayes: 10 Yes 0 No

**VI. CLOSED SESSION**

- No items

**VII. ADJOURNMENT**

- Meeting was adjourned at 6:00 PM.