

Meeting Minutes
Meeting of the Board of Directors – Envision Education
Thursday, November 19, 2015
Envision Education Support Office
111 Myrtle Street #203
Oakland, CA 94607

I. Preliminary

1. Call to Order
 - Board Chair Parker Blackman called the meeting to order at 4:00 pm.
2. Roll Call
 - Board Member Attendees: Parker Blackman, Kathi Burke, Dea-Anne D’Amico, Gay Hoagland, Kristi Kimball, Bob Lenz, Michael Mendes, Sherri Pittman, Gia Truong, Jim Wiggett, Mark Yowe
 - On Phone: Matt Armanino, Keysha Bailey, Mark Daoust, Marjorie Goux
 - Staff and other Present: Kirsten Grimm, Janeen Jackson, Joel Key, Ben Kornell, Rick Lear, Jamie Marantz, Leslie Nilson, Kate Schwass, Justin Wells,
 - Absent: Phil Johnston
3. Adopt the Agenda
 - Motion: Gay Hoagland
 - Second: Jim Wiggett
 - Approved by voice vote: 15 Yes 0No

II. Public Comments and Announcements: None

III. Consent Agenda

- Ratification of Board Meeting Minutes: September 3, 2015
 - Approve Updated Envision Education Student Enrollment Policies and Procedures
 - Approve Resolution for Education Protection Act and Expenditures
- Approval of the Consent Agenda.
- Motion: Dea-anne D’amico
 - Second: Mark Yowe
 - Approved by voice vote: 15Yes 0No

IV. Comments – Chair & CEO:

1. Gia announced the management transitions of Rick Lear retiring from ELP on December 31, 2015, Ben Kornell will take on the role as Executive Director of ELP and Chief Strategy Officer and a new COO will be hired.
2. Ben discussed his excitement for the new role and the process for him.
3. Gia announced Kate Schwass, Development Director, will be transitioning to become the Executive Director of the Bay Area College Spring.

V. Middle School Founding Principal Visit

1. Jamie introduced Joel Key, currently Vice Principal of Student Support at Impact Academy, as founding Principal of Impact Middle School
2. Joel detailed his history at Envision Education and his role at Impact Academy.
3. Joel spoke of each of the 8 years he has been a at Impact focusing on the relationships he has built, the rise in API and the rise in 4 year acceptance rate to 4 year colleges.
4. Joel spoke about the first info session for the upcoming middle school and gave a brief personal history.

VI. Impact Middle Update

1. Charter Facilities, Enrollment, Funding and Academic Program
 - Kirsten Grimm detailed the charter submission and the decision to apply for a material revision to 6th – 12th grade
 - Kirsten shared a tentative timeline
 - December 9 submit charter renewal with a material revision
 - January renewal site visit
 - January 13 - HUSD public hearing
 - January 27 - HUSD Board decision
 - Gia Truong informed the Envision Education board that a board representative will be asked to participate in the site visit and the public hearing
 - Kirsten detailed the funds that have already been raised for the school and Ben detailed how the funds can be allocated.
 - Kirsten detailed the best thinking of the facilities plans for the middle school including a timeline.
 - Kirsten detailed the info sessions and applications received.
 - Jamie detailed the academic model that she and Joel Key have been working on.
 - Personalized learning and defense of learning are the overarching and guiding principle.

- Gia reminded board that the purpose of the expansion to middle grades is to strengthen our results.

2. Approve submission of Impact Academy's Charter Renewal Petition with a Material Revision to add middle grades to Hayward Unified School District

- Motion: Bob Lenz
- Second: Gay Hoagland
- Approved by roll call vote: 15 Yes No

VI. Deep Dive: Telling Envision's story

- The board members engaged in an exercise to create and practice how to tell a compelling story about Envision Education

VII: Working Group Updates

1. Envision Schools:

- Jamie gave updates of the schools including external and internal assessments and charter renewals for CAT and Impact
- Jamie detailed the goals for this year
 - a) Decrease number of students who need remedial classes in college.
 - b) Raise 4-year college acceptance to 80% network wide
 - c) Increase teacher retention rate.
 - d) Increasing students achievement network wide focused on speaking and writing
- Jamie discussed the learning of Impact academy's success on last year's SBAC results
 - a) High expectations
 - b) cross curricular projects
 - c) focus on writing
 - d) stability of staff

2. ELP

- Rick detailed the districts and organizations ELP is working with and the ones in the pipeline. He detailed the grants and currently secured and in the pipeline. Integration with Envision schools going as planned, one staff person added allowing one staff person to work half time with Envision Schools staff and discussed the leadership transition.

3. Finance and Operations

- Ben detailed the positive trajectory and strong momentum of the Envision Education's finances
 - Ben introduced and detailed the budget dashboard
 - Ben detailed the debt update from April 2014 to today, zero borrowing at the moment
 - Ben detailed what would happen with the surplus monies received from the state of California due to the states strong budget.
 - Operations: Ben detailed his transition plan from COO to ELP ED
4. Development
- Kate Schwass detailed the revenues from the October event "An Evening with Envision" comparing and detailing goals and actual from this year and last year.
 - Kate detailed the challenge grant and how it can be improved next year.
 - Revenue update: Kate gave a year to date revenue and New school fundraising tally
 - a) 1.1million for the middle school raised so far
 - b) 2 more grants for the middle school in the pipeline.

VIII Debrief: What was most important / what was least important?

- No comments

IX: Closed Session (Personnel Per Gov. Code 54957)

Report out from closed session: None

X: Adjournment

- Meeting was adjourned at 7:35 pm