

Minutes**Meeting of the Board of Directors – Envision Schools**

**Support Office, 185 Berry St., Suite 220,
SF, CA 94107**

April 29, 2010, 4:00 PM

Dial-In # is (866) 634-0822 Code: 103193

I. PRELIMINARY

2. Call to order at 4:05 pm- Amy Verneti, Board Chair
3. Roll Call: Amy Verneti, Natalie Walrond, Bob Lenz, Helen Bulwik, David Cooper, Maida Stupski, Lawrie Mott, Matt Roche, Vincent Matthews, Paul Carney, Nancy Farese
4. Other: Anne Holmes, Bob Fyles, John Krull, Allison Rowland, Brian Greenberg

II. PRESENTATION

1. City Arts and Technology High School – Allison Rowland, Principal of CAT presented to the Board along with two Senior students, Noor Nijem and Manraj Dhillon. Both students presented their graduation portfolios. Allison gave updates on teacher retention; teacher satisfaction surveys; college acceptance; scholarships; important upcoming dates; FY 11 enrollment targets; student performance; and goals for CAT next year.

III. COMMITTEE REPORTS (40 min)

1. Executive Committee
 - a. KPI update was given. Overall yellow status
 - b. FY 11 Enrollment Update:
 1. CAT and Impact will be at or near capacity
 2. Envision Academy will meet its targets
 3. Metro's facility uncertainty continues to impact enrollment
 4. Helen Bulwick discussed enrollment strategies and how Board member contacts can be utilized.
 - c. Facilities Update
 1. Impact Academy MOU is almost complete.
 2. Envision to spend no more than 40k to improve facilities.
 3. Support Office signed lease to move to Oakland (14th and Broadway location)

2. Finance Committee
 - a. Revenues forecasted to be up a little next year –
 - b. Budgeted \$1500 per student from development;
 - c. The budget has broken even; expenses per student are decreasing, with a \$1500 gap per student.
 - d. Next year Envision will be at 76% capacity
 - e. Support office is being restructured. Different staffing possibilities for Development are being considered. There will be a new VP of Finance and Ops.
 - f. Discussed increasing enrollment and strengthening Development Program. Fundraising challenges are: directing funds to programs not the deficit, and state funding expected to decrease or flatten
 - g. Envision will start this next year with a balanced budget. Expense per student is going in the right direction.

3. Audit Committee
 - a. The audit was clean.
 - b. Motion to accept audit:
 1. Moved: Lawrie Mott
 2. Second: Natalie Walrond
 3. Approved: Yes: 11 No: 0

4. Committee for the Directors
 - a. The committee endorsed new Board Member candidate Larry Rosenberger and offered his nomination
 - b. Motion to elect Larry Rosenberger to BOD
 1. Moved: Bob Lenz
 2. Seconded: David Cooper
 3. Approved: Yes 11 No: 0
 - c. Nancy Farese will be stepping down from the BOD. She will attend the June meeting and reception.

5. Education Committee
 - a. Jen Davis Wickens will be VP of Teaching at Support Office
 - b. Recruiting for new Principal for Impact and Metro
 - c. Teacher hiring is half way complete.

 - d. Brian Greenberg gave an update on school programs
 - e. Schools want to simplify programs, reducing some items, but still keeping the core in place
 - f. Double math classes for 9th graders, focus on doing fewer things and doing them better.
 - g. CA High School Exit Exam presentation by Brian Greenberg: large ELA and math gains in 2009-2010 at Metro

6. Development Committee
 - a. The bulk of the work has been on foundations
 - b. A Consultant has been hired to help on development short term.
 - c. Bob Lenz will be meeting with The Ford Foundation providing I3 information and also meeting with the Gates Foundation.
 - d. Jane Breyer, the new Development Consultant will complete an analysis over the next few months including the staffing of the Development Department. Jane will align the Development plan with the 5 year plan for the organization. She'll work in Board Development as well.

V. ACTION & CONSENT ITEMS

1. Consent Items Calendar –
 - a. Approve Minutes from 3/25/10 Board Meeting
 - b. Approve 2nd Interim Reports
 - c. Approve P2 Attendance ReportsMoved by Helen Bulwick
Seconded by Matt Roche
Approved: Yes: 11 No:0

VII. CLOSED SESSION

No items

VIII. DISPOSITION OF CLOSED SESSION

Nothing to report

IX. ADJOURNMENT