

Application to Complete Research: Envision Education

Thank you for your interest in conducting research at Envision Education. The guidelines included in the application are to encourage research in Envision Education while respecting the time and privacy of students and staff. Our development team and manager of data and assessments will review all research requests. **The review process will take up to one month to complete from the date that your application is received.**

Application Information:

Date of Submission: _____

Title of Research Study: _____

Name and Title of Primary Researcher: _____

Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Research Start Date: _____ Research End Date: _____

Did you find out about this opportunity from an Envision Education Staff member? If so who?

How did you find out about this opportunity?

Is this part of a master's thesis or doctoral dissertation? YES _____ NO _____

Faculty Advisor Name: _____

Faculty Advisor Phone: _____ Faculty Advisor Email: _____

Required Attachments:

___ Completed and Signed Copy of Application to Complete Research: Envision Education

___ Electronic Copy of full research proposal

___ Letter of Support from Faculty Advisor (student)

___ Copy of your human subjects committee (IRB/CPHS) approval

Email Documents:

Monique Smith, manager of data and assessments

Email: Monique@envisionschools.org

Phone: (510) 451-2415 ext. 103

Description of Research Study:

1. What is the purpose of this Study?

2. How will this study benefit Envision Education? Tell us how your research aligns with the Envision mission (*Our mission is to transform the lives of students – especially those who will be the first in their family to attend college – by preparing them for success in college, in careers, and in life.*)

3. Describe how the research will be conducted, providing information about all study procedures (e.g. interventions/interactions with participants, observations, sampling and instruments).

4. What is your plan for sharing and disseminating the findings from your study?

5. If you are requesting access to a specific school site, please describe: total number of schools, total number of students, total number of teachers/admin, and grade levels.

6. Please describe data elements requested (i.e. gender, ethnicity, CST Scores, GPA etc). Please list the school years and schools where you request the data.