

Meeting Minutes
Executive Committee Meeting of the Envision Education Board of Directors
Envision Education Office
111 Myrtle Street, Suite 203
Oakland, CA 94607
June 23, 2016

I. CLOSED SESSION: Personnel Per Gov. Code 54957

II. PRELIMINARY

1. Report back from Closed Session: none
2. Parker Blackman, board chair, called the meeting to order at 5:20pm
3. Roll Call by teleconference
 - Gia Truong (CEO), Phil Johnston (Vice Chair), Keysha Bailey (Secretary/Treasurer), Parker Blackman (Chair)

III. PUBLIC COMMENTS/ ANNOUNCEMENT

none

IV. DISCUSSION AND ACTION ITEMS

1. Gia Truong explained the terms of the SFUSD and City Arts and Tech lease:
 - The new lease increases our annual rent gradually over the next 5 years, from \$103K this year to \$143K in 2020-21. The rent rate can't be changed as long as the lease is in place.
 - Through Prop 39, our rate would have been \$143K in 2016-17 and potentially more in upcoming years. Therefore, the lease is a better financial option for us.
 - The lease means we don't have to apply to stay in our space through Prop 39 for the next 5 years which saves us time and hassle.
 - The legal implications of the new lease are:
 - The district has a "one-year notice" option to inform us by July 1 that they want us out by the following June 30.
 - We have to request the district's permission in writing to perform any improvements to the site.
 - There are specific terms about the routine and deferred maintenance of the building, the district is responsible for major structural maintenance, we are responsible for routine maintenance

Approve Facilities Use Agreement Between SFUSD and City Arts and Tech in lieu of Proposition 39 (Lease term: July 1, 2016 to June 30, 2021)

- Motion: Phil Johnston
- Second: Keysha Bailey
- Approved by voice vote: Yes 4 No 0

V. ADJOURNMENT

Meeting was adjourned at 5:40pm