

Meeting Minutes
Meeting of the Board of Directors – Envision Education
Thursday, April 14, 2016
Envision Education Support Office
111 Myrtle Street #203
Oakland, CA 94607

I. Closed Session: Conference with Labor Negotiator (G.C. 54957.6)

- Agency Designated Representative: Gia Truong
- Employee Organization: Envision United CTA/NEA
- Report out from Closed Session: None

II. Preliminary

1. Call to Order

- Board Chair Parker Blackman called the meeting to order at 5:00 pm.

2. Roll Call

- Attendees: Keysha Bailey, Parker Blackman, Kathi Burke, Marjorie Goux, Gay Hoagland, Phil Johnston, Kristi Kimball, Michael Mendes, Mark Yowe, Gia Truong, Mark Daoust, Jim Wiggett
- Phone: Dee-Anne D’Amico, Matt Armanino
- Absent: Bob Lenz, Sherri Pittman
- Others Present: Janeen Jackson, Ben Kornell, Justin Well, Leslie Nilson, Terry Cumes, and Sarah Chostner (4 Envision Education Teachers, CTA representative)

Adopt the Agenda

- Motion: Jim Wiggett
- Second: Gay Hoagland
- Approved by voice vote: Yes 14 No 0

III. Public Comments:

- Santiago Solis thanked the board for recognizing Envision United tonight and expressed his optimism towards the partnership. He shared that teachers appreciate Envision Schools’ innovative and collaborative approach to education. He expressed confidence in our collective ability to come up with a contract that reflects everyone’s commitment to both student performance and teacher sustainability and retention.

IV. Consent Agenda

- Ratification of Board Meeting Minutes: January 21, 2016
- Ratification of Executive Committee Board Meeting Minutes: March 14, 2016
 - Approval of Updated Enrollment Policy
- Ratification of Executive Committee Board Meeting Minutes: April 4, 2016
- Approval of Envision Education form 990

- Approval of Bank Signing Authority (Adding Terry Cumes, new COO)
- Approval of Second Interim Budget Reports to be submitted to Alameda County Office of Education

Approval of Consent Agenda

- Motion: Jim Wiggett
- Second: Kathi Burke
- Approved by voice vote: Yes 14 No

V. Recognition of Envision United CTA/NEA

- Gia Truong welcomed the teachers and introduced the item.
 - Envision United, CTA/NEA filed a request for recognition as the exclusive representative for all certificated employees.
 - The Public Employment Relations Board has determined, after reviewing the proof of support submitted, that Envision United has sufficient support to meet the requirements of PERB Regulation.
 - The EE Executive Committee recommends that the EE Board of Directors recognizes Envision United CTA/NEA as the exclusive representative of all certificated employees: classroom teachers, counselors, and psychologists.
- Gia expressed confidence that our teachers and every Envisioner share a deep commitment to students and to ensuring their success, while continuing to support and ensure teacher innovation and sustainability in the process. She looks forward to working with Envision United guided by our shared commitments to collaboration, equity, respect, and transparency.
- Kathi Burke expressed gratitude that both parties are keeping students at the center.
- Parker Blackman asked for additional public comment on this item.
- No other public comment was given.

Approval of Resolution No. 20160414 to recognize Envision United CTA/NEA as the exclusive representative of all certificated employees

- Motion: Mark Yowe
- Second: Phil Johnston
- Approved by voice vote: Yes 14 No 0

VI. Chair / CEO Comments:

- Gia introduced Terry Cumes, new Envision Education COO, and Sarah Chostner, Chief People and Growth Officer. Terry gave a review of his personal and professional experience. Sarah gave a brief review of her personal and professional experience.
- Parker Blackman commended the Management Team on overcoming the challenges of the first quarter by sticking to the Envision Education core values.

- Parker thanked several board members for their participation in the hiring, governance, and development, and expressed his excitement for Envision's future now that the COO and People/Growth positions have been filled.

VII. Governance

- **Priorities: skill sets in our recruitment process / Updates on FY 2017 board recruitment process**
 - Kathi Burke led a discussion on the skillsets needed for new board members and how and why these skills were needed. She encouraged board members' assistance in bringing strong candidates to the Governance Working Group to be vetted.
 - Several board members added the need to bring in more board members of color

Approval of the re-election of Keysha Bailey, Parker Blackman, Marjorie Goux and Phil Johnston to the Board of Directors for their second three-year term, beginning July 1, 2016 and ending June 30, 2019.

- Motion: Kathi Burke
- Second Jim Wiggett
- Approved by roll call vote: Yes 10 No 0 Abstain 4

Approval of the re-election of the following board officers for the 2016-2017 year: Parker Blackman (Chair), Phil Johnston (Vice Chair), and Keysha Bailey (Secretary/Treasurer)

- Motion: Kathi Burke
- Second: Jim Wiggett
- Approved by roll call vote: Yes 11 No 0 Abstain 3

VIII. Finance

- Keysha Bailey let the group know that this will be Ben Kornell's final finance update. Keysha complimented Ben on all of his hard work in the finance department.
- Ben detailed how Envision Education did better than projected goals and reached positive net assets 3 years earlier than projected; goal of positive net assets was reached this as of February 2016. Ben expressed his excitement about what this does in service of our mission.
- Envision Education reached the projected goal of debt as detailed at the last board meeting.
- Ben gave a financial update for 2017 noting that 2/3 of school budget is school staffing.
- Staff will bring a FY2017 budget for board approval at the June 2nd board meeting.

- Ben gave an overview on the lease negotiations around 1515 Webster Street building which houses Envision Academy.
- It was decided that the final 5 year lease for 1515 Webster, excluding the top two floors would be brought to the board at its next convening. If a meeting of the Executive Committee is needed due to timing of the lease agreement, the board would be receptive to the Executive Committee's decision.
- Ben praised Terry Cumes on his work thus far with Envision and assured the board that he is the right person for the job.

IX: Impact Middle Facilities

- Terry gave an update of the progress of Impact Middle School construction
- Discussions with architect revealed we were over budget
- Terry gave a big picture of what changed since the initial estimate
- Met with HUSD staff to extend the lease at Impact Academy
- Currently meeting with financial institutions to discuss finance options
- Terry detailed three scenarios for the future of the middle school focusing on funding, school capacity, and the middle schools impact on the current high school.
 - Phase 1 would house approximately 120 students would cost \$1.8M
 - Phase 2 would house the other middle grades (additional 240 students) would cost a estimate of \$5-6M
 - Financing is needed for both phases; waiting for federal facilities grant (CSFIG) approval
 - Long-term lease with HUSD would allow us to have control over the facilities for federal grant and financing proposes
- Terry detailed the construction plans for Impact Middle with start date for the school: August 23, 2016; staff is working to secure a Plan B if there are delays in construction.
- Terry and the Finance Working Group will come back to the Board with initial recommendations for Phase II in June as more information becomes available and there is a clear path toward financing the cost.

Approval of Phase I of Impact Middle Facilities

- Motion: Gay Hoagland
- Second Kathi Burke
- Approved by roll call vote: Yes 14 No 0

X. Envision Schools

- CAT Charter renewal granted
- IA charter approved with the middle grades added
- Successful All Envision Day with Envision Olympics
- Hired 7 out of 10 people for Impact middle school
- Academically: SAT Prep tests improvement from the 1st test to the third test in all three schools

- Jamie detailed the literacy assessments across all three schools
- Jamie gave a projected teacher retention rate for FY2016; numbers may change by the end of the year.
- Envision Education hit its targets at all of our schools for enrollment and are above applications from last year. On track to be fully enrolled

LCAP Process:

- Jamie shared the LCAP engagement process
- Jamie detailed the State of California 's eight LCAP priorities and showed how Envision's four goals align with and address the eight state priorities.
- Parker asked for public comment on the item
- No public comments

XI: ELP

- Mark Daoust welcomed Ben into the ELP sphere
- Ben introduced the framework of "Survive to Thrive to Transform" to describe his strategy for leading Envision Leading Partners and detailed how those terms translated to the work being done.

XII: Development

- Phil updated the Board regarding the Evening with Envision 2016 planning.
 - This will be the third year at Yoshi's
 - The event will always be held on the 3rd Thursday in October (10/20/2016)
 - All board members are asked to prioritize this annual event
- Gia and Phil updated the board on the staff's work with the development consultant, Victoria Jones from Development Guild.

XIII: Adjournment

- Meeting was adjourned at 7:54