

**Meeting Minutes**  
**Meeting of the Board of Directors – Envision Education**  
**Thursday, September 3, 2015**  
**Envision Education Support Office**  
**111 Myrtle Street #203**  
**Oakland, CA 94607**

**I. Preliminary**

1. Call to Order
  - Board Chair Parker Blackman calls the meeting to order at 4:00 pm.
2. Roll Call
  - Attendees: Matt Armanino, Keysha Baily Parker Blackman, Kathy Burke, Dea-Anne D’Amico, Mark Daoust, Marjorie Goux, Kristi Kimball, Bob Lenz, Michael Mendes, Gia Truong, Mark Yowe
  - Phone: Phil Johnston, Jim Wiggett
  - Absent: Gay Hoagland, Sherri Pittman
3. Adopt the Meeting Agenda and Consent Agenda
  - Motion: Kathi
  - Second: Mark Yowe
  - Approved by voice vote: 14 Yes 0 No

**II. Public Comments and Announcements: None**

**III. Comments – Chair & CEO:**

1. Parker expresses his enthusiasm for the progress made by management and the board
2. Gia updates the Board on the progress of the 2020 Strategic
3. Gia and Parker mention the challenge of teacher retention. Board will continue the conversation about teacher retention at the board retreat in January

**IV. Development Update**

1. Revenue update: on track with grants and \$500k goal for individual giving
2. Details of the middle school expansion fundraising: on track with a few more grants to apply for
3. Update on an Evening with Envision on October 21<sup>st</sup>
  - Goal is increased from from last year: \$400k
  - The match opportunity: trying to get \$150k match
  - Needs from the board:
    - a) Help us secure \$25,000+ challenge grant donors
    - b) Purchase tables and invite guests
    - c) Secure additional corporate sponsors
    - d) Secure fund-a-need donors
    - e) Procure or donate auction item

## V. Finance, Operations and Growth Update

1. Projected cash flow is strong
2. Enrollment is at or above budget
3. FY2015 unaudited surplus of \$1M.
4. Ben discusses the talent strategy and the work with Bellwether and now Harvard Business Community Partners
  - Challenges: growth, turnover, market

## VI. Deep Dive: Envision's 2015 Smarter Balance Assessment Results

1. Kristi Kimball and Jamie Marantz lead the board in a deep dive into the CAASPP or SBAC assessment
2. Headline: Envision Schools did better on the CAASPP than on the previous CST and Impact hit it out of the park.

## VII: Governance

1. Approval of 205-16 Audit Committee
  - Motion: Mark
  - Second: Kathi
  - Approved by roll call vote: 12 Yes No 0
2. Working Group Leads and Assignments
  - Gia reminds members of the shift of the working groups from regular meetings to an adhoc basis when crucial matters and board input is needed.
  - Parker says working group meetings will ebb and flow sometimes
  - Michael Mendes asks the staff to be clear and to ask for what they need.

## VIII. Working Group Updates Part II

1. Schools
  - Jamie reflects on her first 2 months as CAO at Envision Education
  - Jamie discusses her goals in her position and the strategies she will use to meet these goals:
    - a) **ACADEMIC:** Significantly increase number of students who do not need remedial classes in college (College ready on the SBAC or SAT) *Number TBD with sites by November*
    - b) **COLLEGE GOING:** Attain 80% acceptance to a 4-year college network wide
    - c) **TALENT GOAL:** Increase teacher retention rate *Number TBD with sites by November*
2. ELP
  - Mark Daoust discusses current revenue and ELP proposals in the pipeline.
  - Rick discusses the impact ELP has around the nation directly and within its network of partners

**IX: CEO Goals**

- Gia shares her goals and asks for questions and comments from the board.

**X: Debrief: What was most important / what was least important?**

- Board members share positive feedback, especially about the transparency, efficiency, and the consent agenda

**XI: Adjournment**

- Meeting adjourns at 7:00pm