

Meeting Minutes
Meeting of the Board of Directors – Envision Education
Thursday, June 5, 2015
Envision Education Support Office
111 Myrtle Street #203
Oakland, CA 94607

I. Preliminary

1. Call to Order
 - Board Chair Jim Wiggett called the meeting to order at 4:00 pm.
2. Roll Call
 - Board Members Present: Keysha Bailey, Parker Blackman, Kathi Burke, Marjorie Goux, Phil Johnston, Kristi Kimball, Bob Lenz, Michael Mendes, Lawrie Mott, Sherri Pittman, Gia Truong, Natalie Walrond, Jim Wiggett
 - Board Members Absent: Matt Armanino, Gay Hoagland, Peter Navin,
 - Staff and others present: Dea-Anne D’Amico, Mark Daoust, Janeen Jackson, Ben Kornell, Rick Lear, Kate Schwass, Brianna Winn, Mark Yowe,

II. Public Comments and Announcements: None

III. Consent Agenda

- Ratification of Board Meeting Minutes: April 16, 2015
- Ratification of Executive Committee Board Meeting Minutes: May 8, 2015
- Approval of Envision Education’s Form 990
- Approval of Board Resolution Concerning Special Education Maintenance of Effort Calculation
- **Approval of Consent Agenda**
 - **Motion: Kathi Burke**
 - **Second: Parker Blackman**
 - **Approved: 13 Yes 0 No**

IV. Comments – Chair & CEO:

1. Chair Comments
 - Jim thanked the board and acknowledge that the EE Board has come a long way.
2. CEO Comments
 - Gia thanked Jim for his service as board chair. He’s been phenomenal! This is the last meeting for Jim as chair. We are thankful that Jim will remain on the EE Board.

V. Governance Update

1. Parker introduced the new board Members: Dea-Anne D’Amico, Mark, Yowe and Mark Daoust.
2. Electronic calendar invites for 2015-16 board meeting dates will be sent out to all board members

3. Committee / Working Group Structures:

- Envision Education Board has two committees: Executive and Audit
- Envision Education working groups will have leads and meet at an ad hoc basis

VI. Envision Schools Update:

1. Gia shared highlights from the past year:
 - EA Charter Renewal
 - Gold ribbon awards at EA & CAT
 - Impact Khan Academy Learnstorm Completion win
2. Kristi shared updates on 2014-15 goals:
 - Lower than expected reading scores
 - Schools meeting enrollment targets
 - 77% - highest ever 4-year college acceptance rate
3. Gia shared focus for 2015-16
 - Support reading and math interventions
 - Strengthen our portfolio and defense
 - Utilize ELP to build ES teacher capacity
 - Middle School Design
4. Gia explained the LCAP formula. (Local Control Accountability Plan) and the detailed the amendment and how each school would spend the funds.
 - **Approval / Adoption of City Arts and Tech, Envision Academy, and Impact Academy's LCAP's**
 - **Motion: Lawrie Mott**
 - **Second: Kathi Burke**
 - **Approved by voice vote: 13 Yes 0 No**

VII. Principal Visit and Update

Brianna Winn, new principal of City Arts and Tech High School (CAT) and former Impact Academy teacher leader, shared her experience and excitement for next year as principal of CAT.

VIII. Finance Update

1. Ben Kornell, COO, gave a thorough finance update
 - Envision Academy facilities needs and actions taken
 - Progress report on the FY2015 Financial Plan - All targets have been hit!
 - Envision Education improvement in cash flow
 - Debt update
 - Operations focus for Summer 2015 – talent, tech, and middle school planning
 - Governor's May revise and the positive outlook
 - Overview of the FY2016 budget including a change analysis between FY2015 and FY2016
2. Led the Board in a deep dive of the FY2016 budget
 - **Approval of Envision Education's FY2016 Budget**

- **Motion: Phil Johnston**
- **Second: Sherri Pittman**
- **Approved by roll call vote: 13 Yes 0 No**

IX. Development Update

1. Kate Schwass, Director of Development, gave a thorough development revenue update.
 - 2nd Annual *Evening with Envision* will be on October 21st
 - Current sponsor targets
 - Fund-a-need target and compared last year's actuals to this year's goals.
2. Phil Johnston, Vice Chair and Development Working Group lead, detailed the needs from the board for an *Evening with Envision*:
 - Secure corporate sponsorships
 - Contribute to auction
 - Buy a table
 - Help find fund-a-need donors

X. ELP Update:

1. Rick gave a thorough ELP Update
 - Strong renewal rate from ELP Partners
 - New Business and new clients in the pipeline
 - 10 – 15% of ELP work is with Envision schools
 - Defense Design Studio participation for 2015-16 was very high
2. Ben detailed how the ELP budget is very different than the budget for the schools.

XI. Closed Session: (Personnel Per Gov. Code 54957)

- CEO Evaluation
- Board Evaluation
- Report Out from Closed Session: None

XII: Adjournment

- Meeting was adjourned at 7:45pm.