

Meeting Minutes
Meeting of the Board of Directors – Envision Education
Thursday, June 5, 2014
Envision Education Support Office
111 Myrtle Street #203
Oakland, CA 94607

I. Preliminary

(1) Call to Order

- Board Chair Jim Wiggett called the meeting to order at 4:00 pm.

(2) Roll Call

- Attendees: Helen Bulwick, David Cooper, Marjorie Goux, Phil Johnston, Kristi Kimball, Lawrie Mott, Peter Navin, Sherri Pittman, Gia Truong, Natalie Walrond, Jim Wiggett
- Absent: Keysha Bailey, Parker Blackman, Kathi Burke, Gay Hoagland, Bob Lenz.

(3) Adopt the Agenda

- Motion: Lawrie Mott
- Second: Helen Bulwick
- Approved by voice vote: 11 Yes 0 No

II. Public Comments and Announcements: None

III. Comments – Chair & CEO:

Jim Wiggett announced that the consent agenda items will be put in as appendixes in the future. Jim welcomed guests and future board members Matt Armanino and Michael Mendes. Gia shared that Management Team is asking the board to approve a FY2015 budget that includes a prior period revenue adjustment.

IV. Consent Agenda

Approval of Board Meeting Minutes: April 17, 2014

Approval of 990 form

Approval of Envision Schools Local Control Accountability Plans (LCAP)

- Motion: Lawrie Mott
- Second: Helen Bulwick
- Approved by voice vote: 11 Yes 0 No

V. Governance Update and Action Items

(1) Form 2014-15 Board Working Groups & Working Group Leads

- Board Members discussed the proposed officers and working group leads and membership.
 - ELP Working Group Lead: Kathi Burke
 - Development Working Group Lead: Phil Johnston
 - Schools Working Group Lead: Kristi Kimball

- Governance Working Group Lead: Parker Blackman
- Finance Working Group Lead: Keysha Bailey

(2) Form 2014-15 Audit Committee

- Committee Lead: Natalie Walrond
- Members; Matt Armanino, Marjorie Goux, and Gay Hoagland
- Motion: Marjorie Goux
- Second: Gia Truong
- Approved by roll call vote: 11 Yes 0 No

(3) Form 2014-15 Executive Committee

- Chair: Jim Wiggett
- Vice Chair: Phil Johnston
- Secretary / Treasurer: Keysha Bailey
- CEO: Gia Truong
- Motion: Helen Bulwick
- Second: Sherri Pittman
- Approved by roll call vote: 11 Yes 0 No

(4) Over ride term limits and elect Lawrie as an Envision Education Board Member for 1 additional year

- Motion: Jim
- Second: Sherri
- Approved by roll call vote: 11 Yes 0 No

VI. Financial Update & Action Items

- (1) The board gave an endorsement for the Executive Committee to take action on a revenue recognition policy.
- (2) Envision Education is in the process of rightsizing. Nine positions at Envision Education have been cut netting \$600k in salary and benefits. Current staff amounts bring us to the top 25% of efficiency of charter schools of Envision's size.
- (3) Ben Kornell, (COO) shared the revised FY2014 budget
- (4) Ben discussed the proposed FY2015 budget. LCFF brings rising revenue, but Envision faces rising expenses.
- (5) Approval of FY2015 Budget
 - Motion: Natalie Walrond
 - Second: Lawrie Mott
 - Approved by roll call vote: 11 Yes 0 No

VI. Generative and / or Strategic Thinking - Development

- (1) Phil discussed the 10-year anniversary event.
- (2) Kate discussed what makes an event successful.

- Raise money
 - Create lifelong fans of our work.
- (3) Board discussed do's and don'ts from past events that they personally attended

VII: Working Group Updates

(1) Envision Schools: 2013-14 Highlights

- Academic goals 1+ year growth in 9th grader: goal met
- Meet or exceed enrollment targets: almost met
- 70% acceptance to 4year college per school: over that at CAT and Impact, EA at 64% but made progress over last year.
 - Close to 100% are going to college.
- CASHEE Scores in Math and English have risen in each school since last year.
- API has grown every year and this is the best ever
- 2014-15 Preview: Math focus throughout the network

(2) ELP

- Krisiti shared their experience at the Defense Design Studio
- 100% attendees said they would recommend the Design Defense Studio to a colleague
- Sally detailed the BAPAN Teacher defense
- 700 defenses held in the Detroit schools
- Sally discussed the future of ELP in Budgeting, Staff and Culture
- David Cooper expressed that ELP is our largest opportunity for growth

VIII: Debrief: What was most important / what was least important?

- Many members shared positive feedback, especially about the transparency, efficiency and consent agenda

IX: Closed Session

- (1) Performance Evaluation per Government Code 54957
 (2) Report out from Closed Session: none

X: Adjournment

- Meeting was adjourned at 8:00