

Meeting Minutes
Meeting of the Board of Directors – Envision Education
Thursday, November 20, 2014
Envision Education Support Office
111 Myrtle Street #203

I. Preliminary

(1) Call to Order

- Board Chair Jim Wiggett called the meeting to order at 4:00 pm.

(2) Roll Call

- Board Members Present: Matt Armanino, Keysha Bailey, Parker Blackman, Kathi Burke, Marjorie Goux, Gay Hoagland, Phil Johnston, Bob Lenz, Michael Mendes, Lawrie Mott, Gia Truong, Natalie Walrond, Jim Wiggett
- Staff: Kirsten Grimm, Janeen Jackson, Ben Kornell, Rick Lear, Justin Wells
- Phone : Sherri Pittman
- Absent: Kristi Kimball, Peter Navin

(3) Adopt the Agenda with the following changes: move the Development Update to the first item after Public Comments and remove Approval of Updated By-laws from the Consent Agenda for discussion.

- Motion: Lawrie Mott
- Second: Marjorie Goux
- Approved by voice vote: 14 Yes No 0

II. Public Comments and Announcements: None

III Development Working Group Update

- Kate discussed An Evening with Envision, EE's first fundraiser held October 8, 2014: exceeded goal, \$270k revenue 85% of guests gave, over \$60k from 60 new donors, and over \$100k from fund-a-need alone.
- Board members shared their take-aways from the event including the board has the capacity to raise funds and fans and we should have higher goals/expectations.
- EE is currently at 65% of \$2 million Goal
- Development next steps for board members:
 - Connect contacts for holiday campaign
 - Host or help fill satellite events (Paul Carney – Silicon Valley, Michael Mendes (SF), and Parker Blackman (Marin))
 - Work with Kate to help raise full \$2M+

IV Comments – Chair & CEO:

- Gia gave an update of EE's organizational priorities:
 - Get out of debt
 - Strategic plan for impact (leverage plan to get us out of debt)
 - Talent readiness to deliver on the impact goals

- Jim let the board know we have prospective board members from the guests at the development event.

V. Consent Agenda

- 1) Approval of Board Meeting Minutes: September 4, 2014
- 2) Approval of Executive Board Meeting Minutes October 23, 2014
- 3) Approval of Tuition Reimbursement Request
 - Motion: Gay Hoagland
 - Second: Kathi Burke
 - Approved by roll call vote: 14 Yes 0 No
- 4) Removed from consent agenda and discussed: Approval of Revised By-Laws
 - Executive committee approved these revised By-Laws.
 - 99% of changes are administrative.
 - Discussion regarding required amount of meetings and the practices of other school boards

Approval of Revised By-Laws

 - Motion: Gay Hoagland
 - Second: Parker Blackman
 - Approved by roll call vote: 14 Yes 0 No

VI. Principal Visit and Update

- Kirsten announced her pregnancy and that this is her last year as principal. She hopes to stay with Envision Education in some capacity
- Kirsten discussed Envision Academy's presentation and appearance at the ACOE Meeting on November 19, 2014
- ACOE Board President reaction, "The best presentation by a charter school."
- Kirsten detailed Envision Academy academic successes:
 - 19% jump in math CAHSEE scores from last year
 - Teaching and learning has improved
- Areas of improvement:
 - EA facilities continues to be a concern,

VII: Working Group Updates

- (1) Envision Schools:
 - Gia detailed the Charter renewal process
 - Marjorie and Laurie shared their experience with the ACOE charter renewal visit
 - Measure N passed and Envision was grandfathered in, so we expect additional funding for EA starting in 2015-16
 - Gia detailed the goals for schools as discussed at the last board meeting
- (2) ELP
 - Rick shared his experience in his first seven weeks leading Envision Learning Partners (ELP)

- Rick gave a overview of the Deeper Learning Community of Practice Deeper Learning Student Assessment Initiative, BAPAN and EAA
- Rick shared updates on ELP's Goals: strengthen the core and grow ELP

(3) Finance

- Ben walked through EE's income statement, cash flow and balance sheet
- Gia gave a quick update on her efforts to extend Prop 55's repayment period from 5 to 10 years
- Ben touched on the work with Bain and Company and Bellwether Education, promising more details at next meeting.
- Ben detailed the facilities issues with Envision Academy and the current negotiations for the 4th and 5th floors of 1515 Webster Street.

(4) Audit

- Natalie shared a tour and highlights of the FY 2013-14 Audit
- No deficiencies and no material weaknesses
- Natalie discussed the recommendation for hiring a new audit firm for next year's audit. The goal is to hire a new firm by February 2015.
- Ben detailed the Common Core funding Implementation plan and opened it up for discussion.

Approval of FY2013-14 Common Core Funding Implementation Plan

- Motion: Gay Hoagland
- Second: Lawrie Mott
- Approved by voice vote: 13 Yes 0 No

Approval of FY2013-14 Audit

- Motion: Bob Lenz
- Second: Matt Armanino
- Approved by voice vote: 13 Yes 0 No

VIII Bob detailed his work as Chief of Innovation.

- Book Publication date January 27, 2015 and speaking tour to accompany it.

IX: Closed Session

Nothing to report

X: Adjournment

- Meeting was adjourned at 7: 27 pm.