

**DRAFT MINUTES**  
**Regular Meeting of the Board of Directors – Envision Schools**  
**Support Office**  
**185 Berry St., Ste. 220 San Francisco, CA 94107**  
**February 10, 2009**  
**5:00 – 7:30 pm**

**I. PRELIMINARY**

1. Call to Order- Bob Lenz called the meeting to order at 5:08pm
2. Roll Call

Present: Bob Lenz, Amy Verneti, Cory Gaines (phone), Nancy Farese, David Cooper, Sanjay Poonen, Matt Roche, Julie Mikuta

Also present: Natalie Walrond, Jon Schwartz, Glenn Dennis, Jeri Howland, Jeannette LaFors, Chris Pelgrift, Rich Billings, Shilpa Duvoor.

Absent: Lawrie Mott, Tom Kehler, Don Shalvey

**II. PRESENTATIONS**

1. Metropolitan Arts & Tech Update-

A. Glenn Dennis presented results for Metro and had two students, Nelson and Aracelli present to the Board, their feedback on what attending Metro means to them and how they are prepared for college and the future.

**III. PUBLIC COMMENT/ANNOUNCEMENTS**

*Non-agenda items. No individual presentation shall be more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to the Staff following a presentation.*

1. Update on Board experience with School Sites

**IV. COMMITTEE REPORTS AND ACTIONS ITEMS**

1. Executive Committee

- Information Item:
- Key Performance Indicator Update – Bob Lenz discussed the current KPIs and took Q&A from Board members
- Enrollment update- Enrollment was discussed across all 4 schools with more attention to EAs enrollment. All schools are working hard to get their numbers up and have drastically in comparison to last year’s numbers.

2. Education Committee

- Information Item: - Jeannette LaFors gave a short presentation on goals to be achieved for students to get to college and succeed
  - 1<sup>st</sup> Semester Performance, School by School- Jeannette showed slides with results from all schools
  - Math- Jeannette discussed Math scores and how the organization is discussing ways to improve scores
  - College- Follow up Study-on going tracking for Envision alumni, about about 80% of all graduates have been tracked
  - CAO Search Update – detailed job description will be posted soon.

3. Finance Committee-

- Information Item: David Cooper gave an update
  - Year to date (Budget to Actuals)
  - Year to date Comparison to Last Year
  - California Budget Crisis & Contingency Planning

4. Committee of the Trustees

- Information Item: Nancy Farese
  - Spring Board Retreat- May 16<sup>th</sup> – hosted by Nancy Farese
  - Summary of Board Self- evaluation Survey – Board meetings need to be more organized, need to recruit more Board members
    - Targets & Priorities for Board Growth- recruiting 3 new Board members is the goal
  - Business Advisory Board

5. Audit Committee-

- Information Item: Cory
  - 07-08 Audit Findings- Audit was completed and there were no negative findings

6. Development Committee

- Information Item: Matt Roche gave an update
  - Annual Appeal Results
  - Cultivation Events Update- Ted Mitchell event was discussed as well as names of potential future speakers for these events
  - Dell Foundation- waiting to hear back on the proposal
  - Gates Foundation- Gates will no longer be funding Envision but will still have a part in our post-secondary tracking research
  - CDO Search Update- Janice Petrow as well as two other candidates are still in the running for being CDO. A decision is to be made in March.

**V. DISCUSSION & INFORMATION ITEMS**

1. Fundraising
  - Gary's Fundraising Presentation
2. Denver
  - Yee-Ann Cho Presentation
3. Facilities
  - Hayward Facility Update
4. Marketing
  - Update on Consultant Selection
5. Educational Model
  - Workplace Learning Experience

**VI. CLOSED SESSION**

1. CEO 360 Feedback

**VII. DISPOSITION OF CLOSED SESSION**

**VIII. ADJOURNMENT- meeting was adjourned at 7:30pm**

